Running online course survey results:

- Go to Home >> Administration >> Reports Console
- Type in Survey and click Search
- Click on Survey Statistics link then Select
- In search text - type name of survey (course name)
  - IF you cannot find your specific ONLINE course survey, type in "online" to access the generic online survey - click search
- Select radio button next to survey title and click search or if you using "online" click the radio button titled Online course survey (then search for survey title)
- Select radio button next to course name and search
- Click "Run Report" with or without search date filters
- Click the Detailed tab which will open up all of the comments and either print or copy paste into a document.

NOTE: survey results only return completions from go live date - 5/11 to present or determined filter dates