

210-466-1050

# CALENDAR





# Introduction to the Virtual Classroom Schedule

Day	Date	Time
	October 2013	
Tuesday	1-Oct	1300
Wednesday	2-Oct	1800
Thursday	10-Oct	0700
Wednesday	16-Oct	1300
Monday	21-Oct	0900
Monday	28-Oct	0900
	November 2013	
Monday	4-Nov	1800
Tuesday	19-Nov	0700
	December 2013	
Thursday	5-Dec	1300
Tuesday	10-Dec	1300
Tuesday	17-Dec	1300
Thursday	19-Dec	1800
	January 2014	
Wednesday	8-Jan	0900
Monday	13-Jan	1300
Thursday	16-Jan	0700
Tuesday	21-Jan	1800
Thursday	23-Jan	1300
Wednesday	29-Jan	1000
	February 2014	
Thursday	6-Feb	1800
Thursday	13-Feb	1300
Tuesday	25-Feb	0700
	March 2014	
Monday	3-Mar	1000
Wednesday	12-Mar	1300
Wednesday	19-Mar	0700
Thursday	27-Mar	1800

<sup>\*</sup>Course Times are based on the central time zone. You must adjust off this time for your time zone. Please visit www.imcomacademy.com to see our time zone tool.



# Introduction to the Virtual Classroom Schedule

	April 2014	
Wednesday	2-Apr	1300
Wednesday	9-Apr	0700
Tuesday	15-Apr	1800
Wednesday	23-Apr	1000
Wednesday	30-Apr	1300
	May 2014	
Thursday	8-May	1000
Thursday	15-May	1800
Tuesday	20-May	0700
Thursday	29-May	1300
	June 2014	
Monday	9-Jun	1300
Tuesday	17-Jun	0700
Monday	30-Jun	1300
	July 2014	
Tuesday	8-Jul	1800
Wednesday	9-Jul	1000
Wednesday	16-Jul	1300
Thursday	24-Jul	0900
Tuesday	29-Jul	1800
	August 2014	
Thursday	7-Aug	1300
Monday	11-Aug	1300
Monday	18-Aug	0700
Tuesday	26-Aug	1000
	September 2014	
Tuesday	9-Sep	1300
Wednesday	17-Sep	1800
Tuesday	23-Sep	1000
Thursday	25-Sep	0700

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# **Program Managers Curriculum Schedule**

## NAF Personnel Management—Virtual

Weekday	Time*	Start Date	End Date
Tuesday	1300 - 1500	8-Oct-13	26-Nov-13
Wednesday	0700 - 0900	9-Oct-13	27-Nov-13
Tuesday	1800 - 2000	4-Feb-14	25-Mar-14
Wednesday	1000 - 1200	5-Feb-14	26-Mar-14
Tuesday	1800 - 2000	29-Apr-14	17-Jun-14
Thursday	0700 - 0900	1-May-14	19-Jun-14
Wednesday	1300 - 1500	6-Aug-14	24-Sep-14
Thursday	0900 - 1100	7-Aug-14	25-Sep-14

### NAF Financial Management—Virtual

Weekday	Time*	Start Date	End Date
Wednesday	1800 - 2000	9-Oct-13	20-Nov-13
Thursday	1300 - 1500	10-Oct-13	21-Nov-13
Tuesday	1300 - 1500	4-Feb-14	18-Mar-14
Thursday	0700 - 0900	6-Feb-14	20-Mar-14
Tuesday	1300 - 1500	29-Apr-14	10-Jun-14
Wednesday	0700 - 0900	30-Apr-14	11-Jun-14
Tuesday	1800 - 2000	5-Aug-14	16-Sep-14
Wednesday	1000 - 1200	6-Aug-14	17-Sep-14

## Implementing the Family and MWR Delivery System—Virtual

Weekday	Time*	Start Date	End Date
Monday	1000 - 1200	10-Mar-14	7-Apr-14
Tuesday	0700 - 0900	11-Mar-14	8-Apr-14
Wednesday	1000 - 1200	14-May-14	11-Jun-14
Wednesday	1300 -1500	14-May-14	11-Jun-14
Thursday	1300 -1500	21-Aug-14	18-Sep-14

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# **Program Managers Curriculum Schedule**

## Procurement for the NAF Program Manager—Virtual

Weekday	Time*	Start Date	End Date
Wednesday	1300 - 1500	30-Oct-13	20-Nov-13
Tuesday	1300 - 1500	7-Jan-14	28-Jan-14
Thursday	1800 - 2000	3-Apr-14	24-Apr-14
Tuesday	0700 - 0900	1-Jul-14	22-Jul-14

#### NAF Internal Controls—Virtual

Weekday	Time*	Start Date	End Date
Monday	1300 - 1500	18-Nov-13	16-Dec-13
Monday	1800 - 2000	18-Nov-13	16-Dec-13
Monday	0700 - 0900	3-Mar-14	24-Mar-14
Monday	1300 - 1500	3-Mar-14	24-Mar-14
Thursday	1000 - 1200	5-Jun-14	26-Jun-14
Wednesday	1700 - 1900	9-Jul-14	30-Jul-14
Monday	0700 - 0900	8-Sep-14	29-Sep-14

## Leadership for the Program Manager—Virtual

Weekday	Time*	Start Date	End Date
Mon/Thu	0700 - 0900	24-Feb-14	27-Feb-14
Mon/Thu	1300 - 1500	24-Feb-14	27-Feb-14
Mon/Thu	1300 - 1500	24-Feb-14	27-Feb-14
Mon/Thu	1800 - 2000	24-Feb-14	27-Feb-14
Mon/Thu	0700 - 0900	14-Jul-14	17-Jul-14
Mon/Thu	1300 - 1500	14-Jul-14	17-Jul-14

## Marketing Plans for Activity Managers—Blended\*\*

\*Course Times are based on the central time zone. You must adjust off this time for your time

Weekday	Time	Start Date	End Date
Blended	00-00	6-Nov-13	18-Dec-13
Blended	00-00	22-Jan-14	26-Feb-14
Blended	00-00	16-Apr-14	28-May-14
Blended	00-00	18-Jun-14	30-Jul-14

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# **Program Managers Curriculum Schedule**

#### Business Plan Development\*\*\* - Blended\*\*

Weekday	Time*	Start Date	End Date
Blended	00-00	17-Apr-14	29-May-14
Blended	00-00	19-Jun-14	31-Jul-14

# **Program Managers Electives Schedule**

#### Programming & Special Events—Resident Classroom Course

Dates	Location
2—13 December 2013	Cancelled
5—16 May 2014	Fort Sam Houston, San Antonio, TX

#### Managing Workplace Conflict—Virtual

Weekday	Time	Start Date	End Date
Monday	1000—1200	3-Mar-14	24-Mar-14
Monday	1300—1500	7-Apr-14	28-Apr-14
Monday	1000—1200	14-Jul-14	4-Aug-14
Monday	1700—1900	8-Sep-14	29-Sep-14

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<sup>\*\*</sup>Blended courses consist of the completion of weekly assignments such as discussion questions, case studies, threaded discussions, etc.

<sup>\*\*\*</sup>The Business Plan Development is the Program Managers Curriculum Capstone. This course is completed after completion of the six virtual courses and the blended Marketing for Activity Managers Course.



## **Division Chiefs Curriculum Schedule**

#### Myers Briggs Type Indicator for Division Chiefs—Virtual

Weekday	Time*	Course Dates
Wed/Thu	0900-1100	22 & 23 Jan 2014
Wed/Thu	1800-2000	19 & 20 Feb 2014
Wed/Thu	1300-1500	19 & 20 Mar 2014
Mon/Tue	1000-1200	21 & 22 Apr 2014
Wed/Thu	1300-1500	23 & 24 July 2014

#### Situational Leadership II for Division Chiefs—Virtual

Weekday	Time*	Course Dates
Tue/Thu	0900-1100	7, 12,14 Nov 2013
Tue/Thu	1800-2000	9, 14, 16 Jan 2014
Mon/Wed	1300-1500	5, 10, 12 Feb 2014
Tue/Thu	1000-1200	6, 11, 13 Mar 2014
Tue/Thu	1300-1500	10, 15, 17 Apr 2014
Wed/Mon	1700-1900	25, 30 June, 2 Jul 2014

## Overcoming Ineffective Habits for Division Chiefs—Virtual

Weekday	Time*	Course Date
Tuesday	1000-1200	25-Mar-14
Thursday	0700-0900	27-Mar-14
Monday	1800-2000	7-Apr-14
Wednesday	1300-1500	9-Apr-14
Tuesday	0700-0900	6-May-14
Wednesday	1300-1500	7-May-14

## Leadership and Management for Division Chiefs\*\*—Resident Classroom

Delivery Dates	Program Area	Location
4—8 August 2014	Child Youth & School Service	Ft. Sam Houston, TX
18—22 August 2014	NAF Support Service	Ft. Sam Houston, TX
8—12 September 2014 Community Recreation		Ft. Sam Houston, TX
8—12 September 2014	Business Operations	Ft. Sam Houston, TX

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<sup>\*\*</sup>Students **Must** request enrollment in their respective Residential Classroom course before beginning the curriculum. Exceptions will be granted to Division Chiefs who have already attended the resident course but was the course did not include MBTI or SitLead. See Division Chiefs' Curriculum section of this catalog for more information.



# **Executive Leadership Course Schedule**

Executive Leadership and Management for Family & MWR Division Chiefs\*\*—Resident Classroom

Dates	Location	
22 Oct—1 Nov 2013	Ft. Sam Houston, TX	